



## Registration for Seminars/Modules

### **Personal Information**

Please write in block capitals.

Female

Male

Surname, First Name(s), Birth Name (when applicable)

Date of Birth

Place of Birth

Nationality

Street

Zip Code/City

Country

Phone Number

Email

**Revocation Right:** You have the right to revoke this contract without stating reasons. The revocation period shall be 14 days after the contract conclusion date. To exercise this right, you must send us (NBS Northern Business School gGmbH, Holstenhofweg 62, 22043 Hamburg, Germany, phone: +49 40 35 700 340, fax: +49 40 35 700 343, [info@nbs.de](mailto:info@nbs.de)) a clear statement (e. g. letter, fax or email) informing us about your decision to revoke this contract. A sample revocation form can be found on our website at [www.nbs.de/go/widerruf](http://www.nbs.de/go/widerruf). To meet the revocation deadline, it is sufficient to send your statement on the exercise of the revocation rights before the end of the revocation period. Revocation consequences: If you revoke this contract, we must immediately refund any payments we received from you, including delivery costs (but excluding additional costs resulting from you choosing a different delivery method than the least expensive standard method offered by us), no later than 14 days after the date on which we received your revocation statement for this contract. For these refunds, we will use the same payment method that you used for the original transaction, unless we expressly agreed to another method with you. Under no circumstances will you be charged for these refunds. If you requested services to commence during the revocation period, you must pay us an appropriate amount for the share of the services

already provided until we received notice of your exercise of your revocation rights in relation to the full scope of the services intended by the contract.

## **Payment**

**NBS Graduate** (you only have to fill out the part above)

Please specify your required form of payment:

The total amount, according to the information on the following pages, will be **transferred** before the start of the seminars/modules.

The total amount, according to the information on the following pages, will be **collected** by NBS Northern Business School gGmbH before the start of the seminars/modules.

I hereby authorize NBS Northern Business School gGmbH, Holstenhofweg 62, 22043 Hamburg, Germany, creditor identification number DE28NBS00000773234 to collect the amount by means of direct debit. At the same time, I instruct my credit institution to redeem the direct debits of NBS Northern Business School gGmbH to my account.

**Information:** I can demand the reimbursement of the charged amount within eight weeks starting from the day of charging.

Family Name, First Name

Name of Credit Institution

IBAN

BIC



<input type="text"/>	<input type="text"/>
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Date

Signature

Where applicable, to be filled out by the company:

**We agree to pay the costs of the seminar fees.**

Stamp

<input type="text"/>	<input type="text"/>
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Date

Signature

Desired start of the seminar series: Year      March  September

Seminar/Module (Please fill in the name)	Time Model and Costs (no VAT)
	Monday to Friday, 455 € (BM*) / 675 € (MM*) <input type="checkbox"/> Friday evenings + Saturdays, 350 € (BM) / 505 € (MM) <input type="checkbox"/>
	Monday to Friday, 455 € (BM) / 675 € (MM) <input type="checkbox"/> Friday evenings + Saturdays, 350 € (BM) / 505 € (MM) <input type="checkbox"/>
	Monday to Friday, 455 € (BM) / 675 € (MM) <input type="checkbox"/> Friday evenings + Saturdays, 350 € (BM) / 505 € (MM) <input type="checkbox"/>
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	Monday to Friday, 455 € (BM) / 675 € (MM) <input type="checkbox"/> Friday evenings + Saturdays, 350 € (BM) / 505 € (MM) <input type="checkbox"/>
	Monday to Friday, 455 € (BM) / 675 € (MM) <input type="checkbox"/> Friday evenings + Saturdays, 350 € (BM) / 505 € (MM) <input type="checkbox"/>
OR: Special seminar with the following topic: <hr/>	Price according to website: <hr/>

\* BM = Bachelor Module, MM = Master Module

We will inform you about the exact dates at least four week prior the start of the seminars/modules.

## **General Terms and Conditions (GTC) of NBS Northern Business School for the Implementation of Seminars/ Modules**

### **1. Costs**

The seminar fees will be charged prior the start of each seminar. Deviating methods of payment require a written agreement. In the case of a participant not being able to attend the seminar provably without this being his/her own fault, the seminar fees can be remitted up to 80 % upon written request and in case of hardship. Legal provisions for extraordinary cancelling will remain unaffected. Alumni of NBS Northern Business School can visit the seminars free of charge. The fees include the participation in the regular exam date; the participation to a further or different exam date will each be charged 50 € if the seminar description does not name a different amount.

### **2. Writing Form**

Registrations, cancellations and all other changes of the signed contract have to be done by letter, fax or email. Verbal agreements have no legal validity.

### **3. Admission**

Students of NBS Northern Business School students who are matriculated at cooperating study programs of NBS gGmbH will not be admitted to seminars which are content-related with modules of the program in which they are registered.

### **4. Cancellation Notice Period**

Provided that a participant begins a new program at the NBS, he or she can cancel it to the term of the cancellation period of six weeks before the beginning of the seminar. If this period is adhered to, a processing fee of 80 € will be charged provided the contracting partner cannot prove that the reimbursement of expenses has not incurred or has

been a lot lower than the amount of the invoice. At a later cancellation, the seminar fee will be charged if no substitute participant is available. The maximum number of each module is 50 participants, if no other maximum number of participants is published on the website. These regulations do not apply if the participant makes use of the revocation right that he may be entitled to.

### **5. Program Change, Relocation or Cancellation**

We exclude liability for slightly negligent breach of duty, unless damages are affected from injury to life, limb or health. This shall not affect the liability for breach of duties the fulfillment of which allows the execution of the contract and on whose compliance the customer may generally trust. The same applies to breach of duty by our agents.

If the rented teaching spaces cannot be used for reasons that are not the fault of the organizer, the organizer reserves the right to relocate or postpone the course location in accordance with the participants or to repeat the course (part) later.

If the teaching provider cannot execute the course due to illness, the NBS reserves the right to employ another at least as qualified teacher and/or, after consultation with the participants, to repeat the course (part) later. The implementation of a module may require a minimum of 20 participants.

### **6. Certificate of Attendance**

The participant will receive a certificate of attendance from the organizer.

### **7. Data Storing**

Upon conclusion of this contract, the participant agrees to the processing of his personal data stated in this contract that is necessary for the fulfillment of the contract. Any processing of this personal data is

done on the legal basis of the European General Data Protection Regulation.

A transfer of data to third parties only occurs for the fulfillment of the contract on a legal or contractually required or necessary basis.

The participant also agrees revocably to the use of his personal data for the purpose of conveying information about products and offers of NBS gGmbH, even after the completion of the seminars.

Further information can be found in the [privacy policy](http://www.nbs.de/datenschutz) at [www.nbs.de/datenschutz](http://www.nbs.de/datenschutz).

### **8. Settlement of Dispute**

NBS gGmbH is not obliged nor willing to participate in a settlement of dispute of consumers in front of an arbitration board within the meaning of section 36 (1) of the Consumer Dispute Settlement Act ("Verbraucherstreitbeilegungsgesetz", VSBG). This does not affect the possibility of a settlement of dispute by a consumer arbitration board in the context of a specific dispute with the content of both parties (§ 37, VSBG).

### **9. Place of jurisdiction**

The place of jurisdiction is agreed upon to be Hamburg for disputes arising from this contract with participants who move their habitual residence abroad or who stay at an unknown location.

**In recognition of these Terms and Conditions I hereby register for the checked modules.**



Date, Signature (if underage: also signature of a legal guardian)